

Children and Families Worker (CFW) for Norwich Area United Reformed Church Mission Partnership (NAURCMP)

We are a Mission Partnership of 4 churches, with active children and families work in two of them, which we want to develop and expand.

This is an exciting opportunity to join the team, alongside a newly appointed minister.

This is a full-time post (37.5 hours per week),
£28000-£35000 pa depending on experience.
Car ownership essential- mileage will be paid

Applications to be in by 31st May 2025
Starting date to be agreed

This post is a fulltime role shared between the Churches of the Norwich Area URC Mission Partnership, predominantly at Ipswich Road Norwich and Wroxham URCs)

The employer will be United Reformed Church (Eastern Province) Trust, through the URC Eastern Synod which will have oversight of the employment. A local line manager will also be appointed and you will have support from our Mission Partnership Children and Families Work Steering Group.

There is a genuine occupational requirement for this role as per the Equality Act 2010, as the Children and Families worker needs to support and develop the overall vision of the Church as a welcoming community, founded in the Christian faith and seek to bring people to faith in Christ. They will also need to be able to share their love and understanding of God and their Christian faith through the different activities they plan and lead, as the role is to give children, young people and their families, a foundation for a relationship with God.

General Information

Person Specification:

- A strong Christian faith which you are able to share with others.
- A qualification in Children and Families Work or relevant experience.
We will offer further training alongside your work.
- A willingness to engage with the local community and connect with children and families.
- An ability to build trust and develop close working relationships both within the churches and externally.

- Manage your own time, work unsupervised, keep records and expenses up to date.
- Work as part of a team, including being able to encourage and recruit new volunteers.
- Have an awareness of statutory regulations surrounding safeguarding and children and families' work generally.

Outline terms and conditions

- Appointment will be subject to a satisfactory Enhanced DBS disclosure and the taking up of no more than two satisfactory references.
- Appointment will be subject to the satisfactory completion of a six-month probationary period.
- Paid holiday –28 days a year, plus statutory holidays. It is preferable that holidays are taken during school holidays
- Pension –You are part of the Synod pension scheme
- There will be a Synod Line manager to manage the above
- There will be a local line manager for the CFW and local CFW Steering Group to co-ordinate the work
- There will be a mileage allowance for essential travelling between the churches

Job Description

- Support and develop the overall vision of the Mission Partnership in relation to Children and Families' work, currently in relation to Ipswich Road and Wroxham.
- Continue to grow and encourage existing work with children and families.
- Lead regular Collective Worship in the local Primary Schools and develop relationships with the schools and their children and families
- Build and maintain effective relationships with the young families with which the Church comes into contact and to provide a pastoral ear for all connected families.
- Plan (with others) and lead Messy Church, to work with leaders to plan and deliver JAM ('Jesus and Me') sessions at Wroxham together with supporting and/or leading other activities.
- Develop a plan for activities during the school holidays
- Plan intergenerational social activities and explore opportunities for older children
- Help lead All Age Worship occasionally on Sunday morning
- Have regular interaction with, co-ordination of, and support for the volunteers

- Provide the publicity and promotion of all activities through email, social media and other media
- Provide regular updates in the newsletters and Church Meetings
- Participate in the Mission Partnership Leadership team
- Look at the provision of children's work in the communities with a view to developing new groups
- Participate in some Sunday morning worship and other aspects of church life
- Network with other churches, schools and other voluntary organisations or develop new activities
- Support children and families' work in the other churches in the Mission Partnership as requested from the Mission Partnership Leadership Team to the CFWLT

Please complete the application form, with at least two referees, plus the additional self declaration form and return both to **Richard Nunn, Ipswich Road United Reformed Church, Norwich NR4 6QR** or email infoirurc@gmail.com by Saturday 31st May. Sifting will take place on Tuesday 3rd June and interviews will take place on Tuesday 10th June

See our websites to find out more about the Mission Partnership and our current Children and Families' Work :

Ipswich Road: <https://ipswichroadurc.org.uk>

Wroxham: <https://wroxhamurc.org.uk/>

St Peter's Jessopp Road : <https://www.stpetersjessopproad.co.uk/>

Wymondham: <https://www.fairlandurc.org.uk/site/>